





# Shavonne Kenyon

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 Fort Lauderdale, FL

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## Summary

Accomplished and energetic producer with a solid history of achievement in television and audio production. Over a decade of experience in various production roles, on a variety of projects. Motivated leader with strong organizational and prioritization abilities. Experience working on internationally recognized productions. Areas of expertise include editing, researching, writing, and social media. Experience hosting and producing a podcast and weekly internet news program.

## Skills

- Adobe Creative Suite—Premiere, Audition, After Effects, Photoshop
- Social Media Marketing & Content Creation
- Voice Over Talent, On-Air & Camera Talent

## Education

CT School of Broadcasting, Stratford, CT  
Sep. 2006; Certificate- Radio & TV

Metropolitan State University, Denver, CO  
Aug. 2001; BA, Psychology; minor Speech Communication

## Experience

### Post-Production Coordinator, House Hunters International Leopard USA, New York, NY

Jan 2022- current

- Support Post-Production Management team with day-to-day operations
- Coordinate episode production across Post-Production and Production departments
- Maintain accurate records, update trackers and grids, create digital binders
- QC episode cuts at various stages of edit process
- Daily check-in with editors and Post team to check on progress/needs
- Manage daily assignments for transcribers and ensure they are delivering final annotated transcripts on time

### Freelance Digital Media Specialist, Lime Digital Agency Fort Lauderdale, FL

Apr. 2019- current

- **Editing:** Edit raw footage, interviews, b-roll, stock footage, and audio according to client specifications
- **Talent:** Provide voice-over for various productions
- **Field Production:** Assist in all areas of field production, including setting lights and equipment, script supervision, coaching and directing talent, set decoration, staging photo shoots, and breakdown.
- **Social Media Management:** content creation, scheduling
- **Web Development:** Design and create websites for clients using Wix
- **On-line Course Programming:** Build online financial course curriculum using Articulate

### Freelance Producer & Editor

Oct. 2006- Jun. 2022

- Edit videos using Adobe Premiere and add visual effects using Adobe After Effects, according to client specifications.
- Using Adobe Audition, record and edit audio, add sound effects and audio clips to enhance production.
- Research and write copy according to production needs and available video elements.
- Screen and format programs as per network specifications.
- Repackage and cut down programs.
- Conduct on-camera interviews.
- Prepare timely and accurate reports and production schedules.
- Assist in all areas of field production, including setting lights and equipment, color balancing cameras, slating, script supervision, changing camera lenses, set decoration, and break-down.
- Line produce live television broadcasts.
- Write to video and graphic elements using ENPS

- **Portfolio:** <https://bit.ly/3xyWXUC>

# Notable Clients & Productions

- House Hunters International
- A&E Networks
- News 12 Connecticut
- Comcast Palm Beach
- iHeart Media
- Travel Host Magazine
- Susan G Komen
- Mysteries at the Museum
- Love & Hip Hop
- First 48
- Celebrity Ghost Stories
- Florida Atlantic University
- Power Showcase